**Job Description**

**Role title: Consultant**

**Reports to: Principal Consultant**

**Grade: Consultant**

**Sector: Consents and Marine**

**Division:** **GoBe**

**Purpose / Scope of role**

GoBe Consultants Ltd is an innovative and dynamic environmental and planning consultancy, who specialise in providing high quality, environmental and planning advice to blue chip companies with a particular focus on the offshore wind development sector, as well as wider coastal projects. We provide high quality strategic and specialist consultancy services across the full range of project phases including site bid / feasibility studies, projects impact assessment and consents and post consent compliance, both in the UK and abroad.

As a respected consultancy, GoBe are exceptionally well positioned in the industry, supporting operational projects, projects in the construction phase, projects in the development phase, including Round 4 and ScotWind, and opportunities in the Floating Offshore Wind (FLOW) Celtic Sea market, meaning this is a very exciting time to join the business.

We are looking for Consultants who can join our Project Delivery Team which is responsible for the delivery of strategic and project specific advice to developers. You will be delegated tasks and responsibilities appropriate to your experience and ability, predominantly focused on consenting activities. You will be supported and advised by more experienced colleagues but will also be expected to work independently, including supporting larger multi-disciplinary project teams.

As part of the wider GoBe team you will be expected to provide a mix of technical and general support and also get involved in business development opportunities. Consultants within GoBe play an important part in the smooth running and continued successful development of the company.

**What success looks like in this role**

As you grow into this role, you will gain experience and skills in project management in all phases of project development: initial site appraisal; Environmental Impact Assessment (EIA) and consenting; post-consent support services; decommissioning. You will help to collate documentation to support the development process, which will include exposure to a wide range of technical topics. As you progress, you will start to take on more responsibility, from ownership of tasks within a project, to project management of smaller projects, eventually taking a project management role for larger projects, such as offshore wind EIAs.

**Key Responsibilities**

* Forming part of the Project Delivery Team, working alongside more senior staff members to deliver a wide range of projects across the company
* Assisting project managers with the co-ordination and production of screening reports, feasibility studies, scoping reports, EIAs and consent compliance plans
* Supporting the drafting of documents and non-technical chapters of the consent application
* Assisting project managers to meet all client needs
* Regulatory compliance support
* Background desktop information and data collection
* Attending stakeholder meetings and supporting project teams in tracking and resolving issues that arise from these consultations
* Assisting with the production of proposals and tenders
* Assisting project managers with project administration and reporting (using MS Word and Excel)
* Carrying out any additional activities that may be reasonably required or requested
* Taking reasonable care for the health and safety of yourself and others, making use of the tools, equipment, training and resources available and actively engage with colleagues at all levels to contribute to the continuous improvement of health and safety management
* Completing mandatory training modules eg health and safety and those specific to your role

**Skills/Knowledge/Experience/Qualifications**

**Essential**

* Educated to at least degree level, in an environmental discipline (ideally in the marine sciences)
* Competence in the use of Microsoft Office (in particular Word and Excel) and PDF software
* Appreciation of marine renewable energy technologies / coastal development and an understanding of the interaction of such development with the receiving environment
* Attention to detail, including excellent written and oral communication, organisational and time management skills
* Professional manner with strong inter-personal skills and an ability to communicate at all levels
* Self-motivated with an inquisitive mind and an ability to work under own initiative with a solution orientated approach
* Enthusiastic, reliable and willing to learn
* An interest in project management in the context of project delivery

**Desirable**

* MSc in an environmental discipline (ideally in the marine sciences)
* An understanding of the importance of client needs (e.g. strategic advice, quality, programme, communication, finance)

**Our Values**

Our most important assets are our people who work here. We all work as one team and rely on each other. We wish to create a working environment to which our people are proud to belong, by maintaining our values at the forefront of everything we do. These values are:

* Integrity – We do the right thing
* Quality – Quality in everything
* People - We care
* Forward thinking – We focus on the future
* Positivity – We believe we can
* Fairness – We champion equality

**Our WOW Factor**

When home became work, we learned that flexibility, understanding and balance allowed us all to move forward and grow together. So, no matter where you’re based, the hours you keep, the toddlers you have to entertain, or outside interests that help with your wellbeing we’re committed to our Ways of Working (WOW) with each other so we can continue to be our best.

**You belong**

We recognise that everyone’s story is different. The opportunities, experiences and challenges faced in life shape who we are, and we understand that these are the things that make us individual and unique. Embracing our differences means we’re able to approach what we do from every angle.

Inspiration and insight can come from anywhere, and no matter your history or choices in life, we empower our people to be their best, so we can be our best, together. **We welcome the whole you.**